

## MINUTES FOR THE TOWN OF SPRING GROVE

April 16, 2023

HELD AT QUAKER HILL CONFERENCE CENTER

7:00 P.M.

Board members present included Doug Brenneke, Jerry Catron, Annemarie Chasteen and, Robert Erbse and, Zane Carrell

Also, present was Tammy Glenn, A.J Sickmann

Guest present was Jeff Huffine of Iron Gate and April Carrell

Vouchers were distributed and reviewed from March. Vouchers included electric for streetlights, Rinehart Lawn Care, Quaker Conference Center.

March Minutes had previously been distributed electronically to the Board members. Ms. Chasteen made a motion for approval. Mr. Catron seconded. All in favor.

Legal Report – Mr. Sickmann provided the draft of the 2023 salary ordinance and the contract for clerk services. A motion was made to approve the salary ordinance by Ms. Chasteen. Seconded by Mr. Carrell. All in Favor.

A follow-up discussion is whether an increase should be made to the Board Pay. Ms. Glenn provided data from several other towns in our County. The Board agreed that an adjustment should be made. This will be revisited at a later meeting.

A brief discussion of the contract for clerk services for Tammy Glenn. A motion to approve was made by Mr. Catron. Seconded by Mr. Carrell. All in favor.

Clerk report. Ms. Glenn provided the March financial report to the Board. The March ending balance was \$690,484.76.

Next order of business was to hear a presentation on website update. Mr. Brenneke introduced Jeff Huffine of Iron Gate.

Mr Huffine provided the background of his company and several of the companies that he currently works with. He described the levels of technical and website service that they provide.

The Board will need to prioritize what would be effective to have on our website. And, will we need training to maintain the site?

Mr. Huffine asked that the Board provide the types of data that they want to be included on the website.

The Board stated that we will start with the basics and build it out from there. Mr. Huffine provided a questionnaire for the Board to complete. This will lead to a proposal from Iron Gate.

The Board thanked Mr. Huffine for attending our meeting and providing an overview of the services for web design and hosting.


Mr. Brenneke introduced April Carrell. She is interested in being on the Plan Commission or the Board of Zoning Appeals. Mr. Brenneke described the roles. Annemarie will follow up with more information for Ms. Carrell.

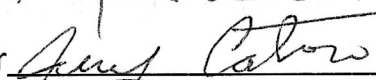
With no further business to discuss Mr. Erbse made a motion for adjournment. Mr. Catron seconded. All in favor.

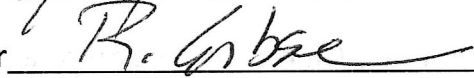
The meeting was adjourned at 8:00 p.m.

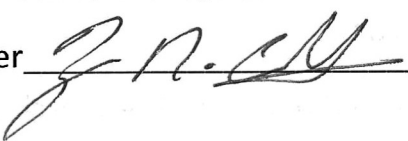
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