

MINUTES FOR THE TOWN OF SPRING GROVE

August 13, 2024

HELD AT QUAKER HILL CONFERENCE CENTER AT 7:00PM.

Board members present included Doug Brenneke, Robert Erbse, Jerry Catron, Zane Carrell and Annemarie Chasteen.

Also present were Planning Commissioner Jeff Holthouse, Clerk-Treasurer Jenney Holthouse, Attorney AJ Sickmann.

Minutes from the June meeting were presented. Mr. Carrell moved to approve the minutes; Mr. Catron seconded. All in favor. Vouchers were presented and approved for City of Richmond for \$40,250.50, RP&L for \$578.50, BBCFS for \$2,000.00, Rinehart's for \$400.00, RP&L for \$567.90, Jenney Holthouse for \$722.34, and RP&L for \$559.26.

Ms. Holthouse presented June financials, showing a balance of \$802,768.87. She also presented July financials, showing a balance of \$808,108.91. She presented the estimated budget and the board approved the public hearing being held on September 10<sup>th</sup> and the budget adoption meeting to be held on October 8<sup>th</sup>.

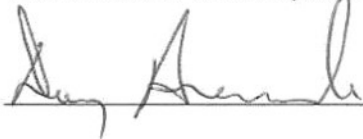
Mr. Holthouse reported that the gate was installed at Que's Trail last month. Ms. Holthouse reported working with the DNR re floodplain administration. Laura Miller of Wayne County has agreed to take over Spring Grove's floodplain administration. The DNR has written new ordinance and Ms. Miller has reviewed with her recommendations. The planning commission will review the new ordinance and make recommendations to the board next month. Mr. Holthouse then reported that the current domain registration for our website is being transferred to IronGate, which will be the last step before the new website being live. Mr. Holthouse also reported that there are two areas that have needed mowing: one is the triangle on the way up to the Heights, and the south side of Oak Drive. Rinehart's has taken on that responsibility. After mowing season has determined the town's actual mowing needs, Mr. Holthouse will work up a contract with Rinehart's for next year. Rinehart's has also been contacted to cut back the growth into Waterfall Road; Mr. Holthouse will follow up to make sure that gets done.

Mr. Sickmann had emailed a 2024 salary ordinance to the board, retroactive to January 1. Ms. Chasteen moved that the board salaries remain the same as 2023 salaries. Mr. Carrell seconded. All in favor. Ms. Holthouse reported that the Clerk-Treasurer position requires roughly 110 hours per year, and that she proposed \$27 per hour above 110 hours. Mr. Carrell moved to approve; Mr. Erbse seconded. All in favor.

Mr. Brenneke asked the board if anyone had received any further citizen feedback on the draft animal ordinances. None has been received. Mr. Erbse will reach out to citizens who have previously expressed concerns with the draft ordinance. Mr. Brenneke suggested that next meeting will be first reading of the draft ordinance, barring any further citizen feedback.

A citizen has contacted Mr. Carrell regarding drainage on the retaining wall leading up to the Heights. Mr. Holthouse will follow up with this issue. Mr. Brenneke moved that we give Mr. Holthouse authority to contract this and any repairs not to exceed \$1,000 without prior board approval; Mr. Catron seconded. All in favor.

With no further business, Ms. Chasteen moved to adjourn, Mr. Erbse seconded. Meeting was adjourned 7:23pm.

  
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